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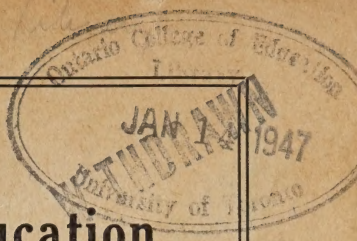

Ontario Department of Education

Memorandum

relating to

Public School Inspectors' Certificates

Effective September 1st, 1946

ONTARIO

ISSUED BY AUTHORITY OF
THE MINISTER OF EDUCATION

75618

INFORMATION FOR CANDIDATES

for

The Public School Inspector's Certificate

Effective, September 1st, 1946

Qualifications of Candidates

1. Every candidate for the Public School Inspector's Certificate shall hold:

(*a*) a university degree approved by the Minister;

(*b*) certificates of the Ontario College of Education in each of the following units of the course leading to the degree of Bachelor of Pedagogy:

(i) Unit 3—Educational Psychology;
(ii) Unit 4—School Law and Administration of Education in Ontario;
(iii) Unit 5—Supervision; and
(iv) Unit 9—Instructional Techniques and Practices;

(*c*) a Permanent First Class Certificate;

(*d*) an Inspector's Certificate in Agriculture; and

(*e*) either an Education Certificate or an Auxiliary Education Certificate.

Approved University Degrees

2. The Minister shall not approve a degree from an Ontario university unless a candidate has:

(*a*) extended his course over a period of at least four years beyond Grade XII standing or its equivalent;

(*b*) attended university classes:

(i) for at least two academic years;
(ii) for at least one academic year and two complete sessions of the summer school; or
(iii) for at least four complete sessions of the summer school or its equivalent.

University Standing

3. Degrees shall be approved as follows:

UNIVERSITY OF TORONTO

(*a*) an honour degree in arts prescribed for admission to the course leading to the High School Assistant's Certificate, Type A;

(*b*) a pass degree in arts where the candidate:

(i) obtains the degree with an average of 66 per centum on the final examinations; and

(ii) successfully completes two of the three final courses in English; and

(*c*) a degree in agriculture (B.S.A.) where the candidate obtains the degree with an average of 66 per centum on the final examinations.

QUEEN'S UNIVERSITY

(*a*) an honour degree in arts prescribed for admission to the course leading to the High School Assistant's Certificate, Type A; and

(*b*) a pass degree in arts where the candidate obtains the degree with an average of 66 per centum in any five courses beyond course I and 62 per centum in any other five courses.

UNIVERSITY OF WESTERN ONTARIO

(*a*) an honour degree in arts prescribed for admission to the course leading to the High School Assistant's Certificate, Type A; and

(*b*) a pass degree in arts where the candidate:

(i) obtains the degree with an average of 66 per centum on the final examinations; and

(ii) successfully completes each of the first, second, third and fourth year courses in English.

MCMASTER UNIVERSITY

(*a*) an honour degree in arts prescribed for admission to the course leading to the High School Assistant's Certificate, Type A; and

(*b*) a pass degree in arts where the candidate:

(i) obtains the degree with an average of 66 per centum on the final examinations; and

(ii) successfully completes each of the first, second, third and fourth year courses in English.

UNIVERSITY OF OTTAWA

a pass degree in arts where the candidate:

(i) obtains the degree with an average of 66 per centum on the final examinations; and

(ii) successfully completes each of the first, second, third and fourth year courses in English.

Substitutions Allowed

4. (*a*) The Bachelor of Pedagogy or the Doctor of Pedagogy degree, obtained prior to September 1st, 1946, in lieu of units 3, 4, 5 and 9 of the course leading to the degree of Bachelor of Pedagogy.

(*b*) Evidence of *one* year of active service in lieu of:

(i) any two of the required units of the course leading to the degree of Bachelor of Pedagogy;
(ii) the Inspector's Certificate in Agriculture;
(iii) the Education Certificate; or
(iv) the Auxiliary Education Certificate.

(*c*) Evidence of *two* years of active service in lieu of:

(i) the four required units of the course leading to the degree of Bachelor of Pedagogy; or
(ii) the Inspector's Certificate in Agriculture and the Education Certificate or the Auxiliary Education Certificate.

(*d*) Evidence of *three* years of active service in lieu of:

(i) the four required units of the course leading to the degree of Bachelor of Pedagogy and the Education Certificate;
(ii) the four required units of the course leading to the degree of Bachelor of Pedagogy and the Auxiliary Education Certificate;
(iii) the four required units of the course leading to the degree of Bachelor of Pedagogy and the Inspector's Certificate in Agriculture; or
(iv) any two required units of the course leading to the degree of Bachelor of Pedagogy, the Inspector's Certificate in Agriculture and either the Education Certificate or the Auxiliary Education Certificate.

Teaching Experience

5. Every candidate shall submit satisfactory evidence of at least seven years' successful experience in the schools of the Ontario Provincial System, at least two years of which shall have been in the public or separate schools.

Medical Examination

6. Every candidate shall submit to and pass a medical examination conducted by a medical examiner appointed by the Minister.

Personal Qualifications

7. Every candidate shall have personal qualifications satisfactory to the Minister.

Examinations

8. (1) Every candidate shall:

(*a*) write an examination on administration and supervision to be held at a time and place prescribed by the Minister and to be based on a study of the Acts, regulations, programmes of study, text-books and manuals pertaining to elementary education in Ontario; and

(*b*) take an oral examination to be held at a time and place prescribed by the Minister and to be based on a study of the Acts, regulations, programmes of study, text-books and manuals pertaining to elementary education in Ontario.

(2) Every candidate for admission to the written and oral examinations shall make application to the Deputy Minister before the 31st day of May of the year in which he proposes to take the examinations.

(3) Except as indicated in (4) below, no candidate shall be admitted to the written and oral examinations until he has submitted:

(*a*) satisfactory evidence that he holds an approved University degree;
(*b*) his Permanent First Class Certificate;
(*c*) satisfactory evidence of the required successful teaching experience; and
(*d*) satisfactory evidence that he holds certificates of the Ontario College of Education in each of the required units of the course leading to the degree of Bachelor of Pedagogy.

(4) Where a candidate has been honourably discharged from active service in His Majesty's forces he may be admitted to the written and oral examinations upon submitting:

(*a*) satisfactory evidence that he holds an approved University degree;
(*b*) his Permanent First Class Certificate;
(*c*) satisfactory evidence of the required successful teaching experience; and
(*d*) his Discharge Certificate.

Certificates

9. Where a candidate obtains a standing of 60 per centum on both the written and oral examinations and is otherwise qualified as required by this memorandum, he shall be granted a Public School Inspector's Certificate.

Information

10. Candidates should be familiar with recent literature in the fields of administration and supervision, and will be expected to have a knowledge of modern instructional practices.

Candidates are also required to study the main details of the system as contained in the following Courses of Study, Circulars, Acts, and Regulations:

Programme for Junior and Senior Kindergarten and Kindergarten-Primary Classes.

Programme of Studies for Grades I to VI.

Programme of Studies for Grades VII and VIII.

Circular H.S. 1, Instructions Relating to Subjects of Study, Grades IX to XIII (Grades IX and X Portion).

Circular H.S. 1B, General Statement re Courses of Study, Grades IX to XIII (Grades IX and X Portion).

Courses of Study for Grades IX and X.

Programme of Religious Education in the Public Schools.

Circular Elem., H.S. 14, Text Books Authorized and Recommended.

Circular 46, Courses of Study and Examinations in Schools Attended by French-Speaking Pupils.

Circular Elem., H.S. 58, Departmental Examinations.

Circular Elem., 15, The Township School Area in Ontario.

County High School Districts in Ontario.

Circular S.A. 13, Instructions to Teachers on Child Accounting.

Regulations made under The Department of Education Act. These are under revision at the present time and copies will not likely be available for distribution before March 1st, 1947.

Regulations made under The Teaching Profession Act.

Regulations made under The Public Libraries Act.

Regulations made under The Teachers' and Inspectors' Superannuation Act, 1946.

The Report of the Minister of Education.

Circular Grants 12

The Public Schools Act

The Separate Schools Act

The Auxiliary Classes Act and Regulations

The School Attendance Act and the Adolescent School Attendance Act

The School Sites Act

The Board of Education Act

The Continuation Schools Act and Regulations

The High Schools Act and Regulations

The Trade Schools Act

The Public Health Act and Regulations (obtained from Department of Health).

TORONTO, November 1st, 1946